

**Subject:** Re: LA Fleet Week Welcome/Street Closure Forms

**From:** Lorena Parker

**Date:** 07/27/2016 05:54 PM

**To:** Sandra Ciaramitaro

Sandra,

Here you go.

Certificate Approval (CA) #91439

Certificate link : <http://track4la.lacity.org:80/DataServlet2010?action=7&is2010=true&formid=91439&type=2010&emailink=591439>

Lorena Parker

*Executive Director*

*San Pedro Property Owners' Alliance*

**San Pedro Historic Waterfront**

**Business Improvement District**

390 W. 7th Street | San Pedro, CA 90731

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On Wed, Jul 27, 2016 at 2:38 PM, Sandra Ciaramitaro <[sandra.ciaramitaro@lacity.org](mailto:sandra.ciaramitaro@lacity.org)> wrote:

Hi Lorena

Ok great! Can you have your broker provide the 6 digit CA number?

Thanks

Sent from my iPhone

On Jul 27, 2016, at 2:36 PM, Lorena Parker <[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)> wrote:

Sandra,

I believe we already have our insurance on file with track4LA because we already have a contract with the City of LA.

Lorena Parker

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On Wed, Jul 27, 2016 at 11:12 AM, Sandra Ciaramitaro <[sandra.ciaramitaro@lacity.org](mailto:sandra.ciaramitaro@lacity.org)> wrote:

Hi There

I forgot to include the liability insurance form.

You will need to provide additional coverage of \$1 000 000 for this event. I circled the instructions on the attached form. Simply have your insurance broker submit proof of insurance to the track4LA. Once approved they will issue a 6 digit CA number. I will need to submit that number to street services. The permit will not be released without this insurance.

Let me know if you need assistance

Thanks

Sandra

On Wed, Jul 27, 2016 at 11:01 AM, Sandra Ciaramitaro <[sandra.ciaramitaro@lacity.org](mailto:sandra.ciaramitaro@lacity.org)> wrote:

Good Morning Lorena

Attached are forms that need to be signed and returned to me within 2 weeks.

The first one is the Indemnification and Hold Harmless - your signature and date is required, scan this back to me at your earliest convenience.

The following three pages are the Petitions for the three street closures:

These will need to be signed by at least 51% of the merchants who are located on those particular streets. Once complete please sign and scan email back to me.

Thank You

Sandra Ciaramitaro  
Council Aide  
Office of Councilmember Joe Buscaino  
15th District  
Phone: [310-732-4515](tel:310-732-4515)  
Fax: [310-732-4500](tel:310-732-4500)



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